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Government of Jammu & Kashmir
Office of the Pr. Chief Conservator of Forests
Jammu & Kashmir Forest Department

CIRCULAR NO. 14 OF 2022

DATED: 28/12/2022

Subject: Dissemination of published Books/Booklets/Brochures /Pamphlets to Divisional Offices and frontline field staff – regarding.

J&K Forest Department has published a good number of books/booklets/brochures/pamphlets during the last three years and these publications have been published by different offices/DDOs. However, it has been observed time and again that the publications are not properly circulated to the different offices particularly the divisional offices by the concerned office/DDO wherein such publications have been published. Hence, all offices/DDOs where such publications have been printed shall circulate the same to all the divisional offices as well as higher offices including sister and line departments (if relevant to them). The publications relevant to other States/UTs may also be sent to MoEF&CC, Government of India and Organizations within MoEF&CC besides Administrative Departments, Government of J&K. Further, the DDOs concerned shall also maintain a record of such distribution in their relevant registers.

Further, during the field visits, it is a common observation that frontline field staff is not provided with the hard copies of brochures/ publications by the concerned DFOs. Hence, all DFOs shall ensure that hard copies, even the photocopy of the brochures/publications are circulated to all the frontline staff without fail.

Issued on the instructions of PCCF (HoFF).

(S. Senthil Kumar) IFS
Chief Conservator of Forests
Link Officer to APCCF (Central)

No: PCCF/Coord/Circular/3955-4020

Dated: 28-12-2022

Copy for information and necessary action to the:

1. APCCF/CEO CAMPA, J&K
2. APCCF Jammu
3. APCCF Kashmir
4. APCCF (WPR&T), J&K
5. CCF (FCA), J&K
6. CCF(P&P), J&K
7. CCF (S&D), J&K
8. All CFs (Territorial & Non-Territorial)
9. All DFOs (Territorial & Non -Territorial)
10. Circular File
11. Web Administrator to upload the order on official website