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Jammu & Kashmir Forest Department Office of the Pr. Chief Conservator of Forests & HoFF Government of Jammu & Kashmir



Sub: RFP for hiring of services of a reputed Creative Agency for making of a documentary film on different works carried out by Jammu & Kashmir Forest and allied departments under Compensatory Afforestation Fund Management and Planning Authority (CAMPA) in the UT of Jammu and Kashmir.

Ref: Notification No.02-CAMPA of 2020 dated 07.09.2020.


CORRIGENDUM/CLARIFICATION

Based on queries received from prospective bidders and pre bid conference held on 18.09.2020 in Forest Complex Jammu, following amendments/corrections in the RFP are hereby made:

S:No	Page No.	Para	RFP (original)	Amendment
1	3	1	In 4K/Ultra HD Format	Full HD Format
2	4	2 (i)	EMD of Rs 50,000/-	EMD of Rs 10,000/-
3	4	2 (ii)	Annual Turnover of Rs 10.00 lakh for last three years (audited balance sheet)	For last FY (2019-20), provisional balance sheet would be accepted.
4	4	2 (iii)	Empanelled with DAVP	Empanelled with DAVP or Door Darshan or NFDC
5	9	Annexure-1 (d)	EMD of Rs 50,000/-	EMD of Rs 10,000/-
6	11	Documents Required for technical bid para 3 (ix) & (x)		Removed.

Clarification in respect of questions of the prospective bidders and our response to those questions is attached.

No.PCCF/CAMP/ 1087/2720
Dated: 19.09.2020


**Chief Executive Officer
J&K CAMPA Secretariat**

The information in respect of queries received from various agencies is as under:-

S.No	Question	Answer
Agency (A)		
1	Will the film script be provided by the Department?	The Department will provide relevant information /data. Script should be prepared by the agency.
2	Please Inform about the required Permission for the shooting and how many days it takes to complete.	The entire Project including shooting to be completed in 90 days.
3	Whether Shooting of the film should be in 4K format or HD format	Full HD format
4	If all five division of CAMPA are to be shown; then to reach the shooting location whether transportation charges will be provided by Department.	The agency is required to make its own travel arrangement.
5	Whether we will get some material from the Department or for every data shooting is necessary?	Fresh shooting is required at the locations of works.
6	Whether we will get the help of Forest Security Guard with vehicle or we will have to hire the same.	The staff will accompany the agency at the time of shooting, using its own transport/ logistic.
7	Whether we will get all the facilities from the department like travel, food and accommodation.	The department will provide official accommodation wherever available.
8	If we are required to shoot through the drone camera whether the permission will be provided by whether the department.	The department will write to the authorities concerned for issue of permission for drone shooting.
9	During the shooting in the forest, is it necessary provide insurance to the Creative team.	It is for the agency to provide insurance cover to its team.
Agency (B)		
1	Our company is a ISO Registered Company and empanelled with NFDC (GOI). Kindly allow the NFDC empanelled company as well as DAVP because both are Indian Government PSU (Ministry of Broadcasting) and deal with same field.	RPF at para 2 (ii) is amended to allow NFDC or Doordarshan or DAVP empanelled companies to be eligible to participate in the Bid.
2	MSME and Startup policies are not mentioned in this RFP as per Indian Government policies.	To avail of exemption from the requirement of the EMD, the bidder is required to enclose certificate of registration as MSME.
Agency (C)		
1	Is this a final title for the film	Only Tentative
2	This Documentary is completely based on success stories only.	It should showcase good work
3	Will the film be produced on the DAVP rates.	The company may quote its all inclusive rate.
4	How much time will the production house get to submit the final script.	90 days for completion of the project including preparation of script.
Agency (D)		
1	That you have not mentioned the No of documentaries to be produced under this title. Pl inform if there is only one documentary of 10-12 mins or multiple documentaries. Pl specify No. of films to be produced.	Only One

2	That in eligibility criteria you have mentioned that firm should be empanelled with DAVP, Gol, PI be informed that DAVP is a Central Govt. Deptt. meant for series to be provided to central Govt. of India deptts. In our UT, the agency may be empanelled with Deptt. Of information Govt of J&K, but unfortunately Deptt. of information has yet to begin the empanelment of agencies. So the important factor should be the GST registration of the firm, who intends to submit the bid along with various release orders from various Govt. Deptts.	The company should be registered with DAVP or Doordarshan or NFDC.
3	That CDR of Rs. 50,000/- is too big an amount for a single film. As we have been submitting tenders for making of films for various Govt. Deptt, CDR is general Rs. 5000/ to Rs. 10,000/ only. CDR can be 2% of the estimated amount for the project. In this case Rs. 50,000/ the estimated cost comes to Rs. 25 lakhs.	Amended: Rs. 10,000/-
Agency (E)		
1	This is regarding the tender "Request for Proposal (RFP) for hiring of a creative Agency for making of a documentary film on different works carried out by Jammu & Kashmir Forest and allied departments compensatory Afforestation Fund Management and Planning Authority (CAMPA) it is mentioned in Eligibility Criteria that the company should be empanelled with DAVP. Please us know is it mandatory to have empanelment with DAVP.	The company should be registered with DAVP or Doordarshan or NFDC.
Agency (F)		
1	Financial Year 2019-20 balance sheet is un-audited till now.	Provisional Balance sheet for 2019-20 can be given
2	In heading Documents required for technical bid SI. No3 (X) certificate to provide qualified team and Annexure-2 Forms and Formats of financial proposal financial Bid cover letter are the same.	Mistake in the RFP corrected. In the documents required for technical bid SI No. 3 (ix) and (xi) are removed.
3	Should we submit Annexure-, Forma and Formats of financial Proposal-Financial Bid cover letter are the same.	Separate
4	Do you have any format for CDR/FDR/BG so that we can follow that only	Chief Accounts Officer O/o Pr.CCF(HoFF) J&K.
Agency (G)		
1	Are you going to include Medium enterprises in the EMD exemption for the procurement	Yes Please enclose certificate issued by MSME for availing/excerption
Agency (H)		
1	While acknowledging your notification No. 02-CAMPA of 2020 dated 07.09.2020 , it is humble request to your goodself that Doordarshan Empanelment should be considered EMD of Rs. 50,000/- should be reduced because due to Covid-19 pandemic condition we have no work . I hope that you will understand our problems and will try to solve it, as soon as possible	Rs. 10,000/-
Agency (I)		
1	We just want to add that 4K technology is far better and latest as required for your documentary but DAVP have not fixed any rate for 4K format, so we are requesting you to increase the rate or keep the financial rates open	The agency is free to quote its own rate.