

STEPS FOR APPLYING FOR TRANSIT PERMISSION OF TIMBER/FIREWOOD

(Procedure with regard to Forest Department)

1. The user applies for Tree Transit permission to the concerned **DFO** giving details of the trees to be removed from the proprietary land (**species-wise**) together with ownership details like shajra-khasra of land.
The application should be endorsed by the concerned **Patwari** and **Numberdar** of the village and countersigned by the **Girdawar** of the area.
The application shall include the following documents:
 - a) An affidavit in which the owners declare the details of trees (species-wise) to be felled along with Shajra-Khasra No. of land.
 - b) Proof of ownership of land. (land revenue papers).
 - c) Photo identity (aadhar card, pan card, ration card, driving license, employee ID, voter ID or any other authentic document as admissible in Govt transactions).
2. On receipt of application, the DFO scrutinizes the application and forwards the same to Range Officer concerned for spot inspection and verification of facts.
3. The range officer shall inspect the spot either himself or through a Forester and report the facts such as:
 - I. Species, no of trees with diameter at breast height of each tree.
 - II. Estimated quantity of Timber/firewood which could be extracted from the trees and sought to be transported.
4. After inspection of the site, the concerned Range Officer will submit his Inspection Report with his Recommendation/Rejection to the DFO within **one week**.
5. On receipt of the verification report from the Range Officer, the DFO may issue Transit Permission, if so recommended by the Range Officer. Meanwhile, the applicant will make payment into the Govt. Treasury and the copy of the receipt so generated shall be submitted in the DFO office.
6. On the basis of Transit Permission, **Form 25** will be issued personally on the spot by the Block Forest Officer concerned observing all rules and formalities.
7. DFO will monitor the operation of sanctions issued by him from time to time.
8. DFO will also reflect the sanctions issued by him and the quantity of timber/firewood extracted from private lands in his monthly progress report submitted to the Conservator of Forests.

The permission for transportation of timber obtained from the trees is regulated in accordance with procedure prescribed in **Forest Circular No. 5 of 1998 dated 5-6-1998**.

➤ **Species exempted from Transit Permission**

Vide Govt. Order No. FST of 2006 dated 20-4-2006 read with Govt. Order No. 29-FST of -2007 dated 23-5-2007; the following species have been exempted from the requirement of transportation permission:

Kashmir Region	Jammu Region
<p>Bren (<i>Ulmus wallichiana</i>) Poplars (<i>Populus spp</i>) Willows (<i>Salix spp</i>) <i>Ailanthus excelsa</i> Handoon (<i>Aesulus indica</i>) Horticulture trees like Apple, Peach, Apricot and Brengi (<i>Celtis australis</i>)</p>	<p>Kikkar (<i>Acacia nilotica</i>) Poplars (<i>Populus spp</i>) Willows (<i>Salix spp</i>) Eucalyplus (<i>Eucalyplus spp</i>) Drehnk (<i>Melia</i>) Siris (<i>Albizzia</i>) Ber (<i>Zizyphus</i>) Bamboo Horticulture trees like Mango, Guava and Peach</p>

➤ **Checklist of Documents to be Attached by User at the time of Submitting Application:**

1. An affidavit in which the owners will have to declare the details of trees species-wise to be felled along with shajra-khasra number of land.
2. Proof of ownership of land. (land revenue papers).
3. Scanned copy of duly signed application of the applicant endorsed by the concerned Patwari and Numberdar of the village and countersigned by the Girdawar of the area.
4. Photo identity (aadhar card, pan card, ration card, driving license, employee ID, voter ID or any other authentic document as admissible in Govt transactions).